

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
DECEMBER 14, 2022**

I. CALL TO ORDER

The meeting was called to order by President Hoyle at 7:01 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustee Ashok Dhiman, Lauren Dixon, Ben Hoyle, Ken Johnson, Sharon Karpriel, and Natalie Valenti. Absent: Trustee Dave Strutzel. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The December Board Meeting Agenda was reviewed. Trustee Valenti moved, and Trustee Dhiman seconded **the motion**, that the agenda of the December 14, 2022 Regular Library Board meeting be approved as amended to move the Audit following the Treasurer's report. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the November Board meeting were reviewed. Trustee Karpriel moved, and Trustee Valenti seconded **the motion**, that the minutes of the November 9, 2022 Regular Library Board meeting be approved. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Johnson moved and Trustee Hoyle seconded **the motion**, that the Board approve the payment of bills for the month of November, 2022, in the amount of \$72,247.36 and the transfer of approximately \$260,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpriel, Hoyle, Dixon, Valenti, and Johnson. Absent: Trustee Strutzel.

VII. REPORTS

LIBRARIAN'S REPORT

Director Jarzemsky reported on events that took place at the library during the month of November. Sixteen Bloomingdale community groups and organizations participated in the 24th annual Snowman Crossing from November 23rd to November 28th. Groups were also invited inside to enjoy cookies, hot chocolate, coffee, and tea. The Village of Bloomingdale staff and Kelly Cusack, BPL Maintenance Supervisor, picked up and installed the trees on Library grounds. The Snowman Crossing happens every year on the week of Thanksgiving and ends the day before the Holiday Open House. The trees are generously donated each year by the Friends of the Library. The 34th Annual Holiday Open House took place on Tuesday, November 29th. The rainy weather held out until after Santa arrived outside on the Fire Truck. Director Jarzemsky thanked the Bloomingdale Police Department and

VII. REPORTS (Continued)

Bloomington Fire Department for delivering Santa on a fire truck. Santa created a magical moment where the whole Village complex lit up. Director Jarzemsky thanked the Public Works crews that decorated and strung lights on all the trees and helped turn them on for the magical moment. We had lots of fun activities inside for families to enjoy that evening. Entertainment included a face painter, “Buddy the Elf”, carolers, pianist, harpist, refreshments, crafts in the Makerspace, holiday giveaways, and a visit from Santa and Mrs. Claus. Director Jarzemsky thanked the BPL staff who worked the event, making all these activities possible throughout the night. The Friends of the Library had a table at event as well. On November 9th, 37 patrons came to make ornaments that would be used to decorate our library tree at the Cosley Zoo. They also enjoyed holiday music and snacks. The tree was decorated at Cosley Zoo on November 30th. On November 15th, 16th and 17th Kandy Jones, School Liaison, presented Blustem booktalks at Erickson school to 179 children.

MONTHLY STATISTICS

Attachment D shows the activities for the month of November. Total circulation for the month of November was 20,096; this is a 5% increase over November, 2021. This includes 1,345 items checked out by patrons from other libraries.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – The policy subcommittee will convene after the holidays.

FINANCE – No report.

BUILDING AND GROUNDS – The 24/7 hold lockers have arrived and are installed outside. They are in the process of being programmed. BPL staff will begin training and testing the lockers. They will be available for patrons to use early into the New Year.

LIAISON REPORTS

SWAN/RAILS – Addison Public Library is joining SWAN in the near future. SWAN will be improving their message portal to improve texting and voicemail notifications to patrons.

VILLAGE – Trustee Valenti gave a brief verbal update.

FRIENDS OF THE LIBRARY – No report.

BIG – The next BIG meeting will be on January 26th at the Village of Bloomington.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

VILLAGE CO-SPONSORED LETTER

Director Jarzemsky stated that the Library is again asking for the Village to co-sponsor annual special events: Ice Cream Social, Halloween Party, Holiday Open House and the Gazebo Summer Concerts Series. The letter to the Village contains information on the number of individuals who attended the events this year and a thank you for their past support. The Library is asking for \$5,500.00.

Trustee Dixon moved and Trustee Dhiman seconded **the motion**, that the Board approve the letter to the Village in regard to the request for funds for the FY 23-24 co-sponsored events as detailed in same. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpel, Hoyle, Dixon, Valenti, and Johnson. Absent: Trustee Strutzel.

ANNUAL PLANNING MEETING

After a brief discussion, it was agreed that the meeting take place on February 4th. The meeting will be held at 9:00 a.m. The library will provide breakfast snacks from Panera.

STATEMENT OF ECONOMIC INTEREST

Director Jarzemsky stated that the DuPage County Clerk's office will send an email to the Board and Department Heads. The email will explain how to file. The Board was instructed to look for this email. The email will come early March.

2023 PER CAPITA GRANT

Each year the State Library offers Public Libraries the opportunity to apply for a Per Capita Grant. The Board and Director should review library standards and report on our ability to meet them. The current funding is at \$1.475/capita. The Board has been provided with access to the applicable standards. The Board carefully reviewed both the application and all of the standards. The Board was able to determine that BPL was meeting all standards. Director Jarzmesky will file and provide a completed copy to the Board.

X. ANNOUNCEMENT

Board and Staff Winter Reading Program- Registration opened on December 12th for all ages. The Board can participate in the Board and Staff Winter Reading program if they wish.

XI. Adjournment

Trustee Hoyle moved and Trustee Valenti seconded **the motion** to adjourn the December 14, 2022 Library Board meeting at 7:48 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____
(Minutes recorded by Jamie Schingoethe)